

Kiran Thapa

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PROFILE

- Working as System Engineer in Swift Technology Pvt Ltd
- Worked as an ICT Officer at Golyan Group
- Worked as Jr. Network Administrator at ROyal's IT Service
- Experience with LAN, WAN management, Active Directory, GPO's
- Experience in Troubleshooting Network and Hardware Problems
- Experience in Windows Server Administration
- Experience in VMWare ESXi and Hyper-V
- Experiencing in Configuring cisco switches and routers
- Experience in Sophos and FortiGate Firewall

Work Experience

System Engineer at Swift Technology Pvt Ltd (Sept 2021-Present)

Duties and Responsibilities

- Manage and Monitor Installed Systems and Infrastructures
- Configure and Manage VMware ESXi
- Backup AD, GPOs
- Configure WSUS Update and SCCM for security updates
- Work on Antivirus server

IT Officer at Golyan Group (Dec 2019 –Aug 2021)

Duties and responsibilities

- ✓ Maintenance of all computer related equipment
- ✓ Troubleshoot server network configuration problems
- ✓ Laptops/ Desktops maintenance, repairs, upgrades, troubleshooting
- ✓ Installation and Configuration of Active Directory / DNS / DHCP / GPO
- ✓ Manage Domain controllers, including Setup of Group Policies, Users, and Permission for shared folders / drives etc.
- ✓ Interact with vendors for repairs of hardware & Procurement
- ✓ Provide help-desk support to all users with respect to IT infrastructure

- ✓ Handling AP (Unify, Ruckus) and rectify the problems
- ✓ Backup Data for DR
- ✓ Identify and troubleshoot software issues i.e Tally ERP 9, Swastik, IMS software
- ✓ Report current status to IT Manager

Jr. Network Administrator at ROyal's IT SERVICE (sept 2017 – Nov 2019)

Duties and Responsibilities:

- ✓ Maintenance of all computer related equipment
- ✓ Install and manage systems on a daily basis including setup of hardware, software
- ✓ Diagnosing and repairing personal computers
- ✓ Trouble shooting Desktop connectivity, cabling, Hubs, Switches
- ✓ Deploy and Troubleshoot IP/ AHD Cameras
- ✓ Setup / Troubleshoot Printers / Scanners
- ✓ Visit client sites for Site survey

TRAININGS AND CERTIFICATIONS

- ↗ **CCNA (Cisco Certified Network Associate) From Computer Point Nepal- Baghbazar, Kathmandu**
- ↗ **NSE1 & NSE2 (Network Security Associate)**
- ↗ **Windows Server Administration from Lynda Learning.**
- ↗ **Networking and Ethical Hacking Workshop by JETKING Nepal.**

OTHER SKILLS AND INTEREST

- ✓ Commitment to work
- ✓ Positive and Optimistic
- ✓ Hardworking and Passionate in work
- ✓ Honest and self-motivated
- ✓ Strong Communication skills
- ✓ Good Judgment and decision making

AREA OF EXPERTISE

- ✚ Windows Server
- ✚ Network Design
- ✚ Network Security

✚ Cisco Routers and Switches

✚ Network and Hardware Troubleshooting

EDUCATION

Bsc(Hons) in Information Technology in Lord Buddha Education Foundation, Maitidevi – Kathmandu
(2019)

Reference:

Shailendra Kumar Yadav

Former CTO - Golyan Group

Prabin Khanal

IT Manager - Golyan Group

Ragu Nath Bhandari

CEO- Swift Technology Pvt Ltd